

ODISHA ATHLETICS ASSOCIATION

*(Affiliated to Odisha Olympic Association
&
Athletics Federation of India)*

*Registered under Societies Registration Act. 1980
No. 19022/60-87-88*

CONSTITUTION



**MEMORANDUM OF ASSOCIATION
AND
RULES & REGULATIONS**
(As amended up to March 2018)

BARABATI STADIUM, CUTTACK-753001

MEMORANDUM OF ASSOCIATION
Of
ODISHA ATHLETICS ASSOCIATION
Registered under Societies Registration Act. 1980
No. 19022/60-87-88

1. The name of the Association is-“**ODISHA ATHLETICS ASSOCIATION.**”
2. The Registered office of the Association shall be in the Barabati Stadium, Cuttack.
3. The objects of the Association are :
 - (a) To encourage and promote Athletics within territorial jurisdiction of Odisha.
 - (b) To arrange various competitions and holding state and National competitions.
 - (c) To arrange for selection of participants and representatives of the State of Odisha for A.F.I. competitions.
 - (d) To encourage, promote, improve knowledge *and technique to coaches and athletes* and assist in all competitions.
 - (e) To Organise coaching camps for the benefit of all athletes of the State of Odisha
 - (f) To infuse useful knowledge of Athletics and promote, encourage and improve Athletics in the State of Odisha
 - (g) To enforce all rules and regulations of the Athletics Federation of India.

- (h) To be the official organization in complete and sole in charge of all Athletics matters in the state of Odisha.
- (i) To guard and enforce the rules and conduct the activities as defined by AFI from time to time.
- (j) To select and control the State Athletics Contingent for the National level Competitions being conducted by AFI and if permitted by AFI to send team abroad for competitions.
- (k) To stimulate interest among the people of the State in promotion of Athletics.
- (l) To retain membership with AFI with rules, regulations and decisions of AFI.
- (m) To take disciplinary action against any District Association/ Institutions/ Departments, for misbehavior or any undesirable activity bringing discredit to the Association and Athletics or which is prejudicial to the interest of the society and for not organizing meets at the district level and sending teams for various competitions.
- (n) For the attainment of aforesaid objectives the Association may :-
 - Edit, compile, print and publish periodicals, books, brochures or leaflets.
 - Accept or procure subscriptions, donations or sponsorships on such terms, as it may consider reasonable

4. The name and addresses, occupations, designation and the signature of the members of the Founder Executive Committee.

NAME & OCCUPATION

ADDRESS

President:

Sri B.B.Das

Kalyan Nagar, Cuttack

Hony. General Secretary:

Sri Asirbad Behera

Tulsipur, Cuttack

Social Service

Vice-Presidents:

Sri Kaminikanta Patnaik, Advocate

Tulsipur, Cuttack

Sri Aswini Ku. Patnaik, Govt Service

Sundargard

Hony. Asst.Secretaries:

Sri Anands Ch Naik, Cultivation

Sundargard

Sri Biswanath Mukharjee, Govt Service

Netaji Nagar,

Hony. Treasurer:

Sri Adhip Das, Business

Hony. General Secretary,

D.A.A Balasore

5. We the members are desirous of forming an Association namely “ **The Odisha Athletics Association**”

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ADDRESS

President:

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Hony. General Secretary,

D.A.A Balasore

ODISHA ATHLETICS ASSOCIATION

RULES AND REGULATIONS

- (a) The Association shall be called the “Odisha Athletics Association” having its head-quarters in the Barabati Stadium, Cuttack where all meetings under these Rules shall ordinarily be held.

Jurisdiction:

- (b) The Jurisdiction of this Association shall be in the entire State of Odisha.

Art.2

Definition of terms:

In these Rules unless the context otherwise requires.

- (a) Association shall mean the “Odisha Athletics Association” also known as O.A.A. in abbreviated form
- (b) Assembly shall mean the General Assembly/ General Body of the Association composed of the representatives of the Association, organizations and ex-officio members.
- (c) Council shall mean executive council of the Odisha Athletics Association.
- (d) Selection committee shall mean the Selection Committee to be nominated by the Council in the first meeting of the Council duly empowered to carry on as the selection of athletes to represent in various events.
- (e) Coaching committee shall mean the coaching Committee to be nominated by the Council in the first meeting of the Council duly empowered to carry on the coaching programme of the association.

- (f) President shall mean the elected Hony. President of the Association duly elected by the General Body.
- (g) Vice- President(s) shall mean the elected Hony. Vice-President(s) of the Association duly elected by the General Body.
- (h) Secretary shall mean the elected Hony. Secretary of the Association duly elected by the General Body.
- (i) Joint Secretary(s) shall mean the elected Hony. Joint Secretary(s) of the Association duly elected by the General Body
- (j) Asst. Secretary(s) shall mean the elected Hony. Asst. Secretary(s) of the Association duly elected by the General Body
- (k) Treasurer shall mean the elected Hony. Treasurer of the Association duly elected by the General Body
- (l) Council Member shall mean
 - (i) All Office Bearers
 - (ii) Eleven Executive Members duly elected by the members in General Body
 - (iii) Ex-officio members of the Association
- (m) Official year shall be from the 1st of April of a year to the 31st March of the next succeeding year.
- (n) A district Association is an organization which conducts and regulates games and sports within a district of Odisha to which at least 6 Clubs, School, Colleges within the Districts are affiliated and is certified as such by the District President of the District.
- (o) A.F.I. means the Athletics Federation of India
- (p) O.O.A. means the Odisha Olympic Association

- (q) O.C.S. means the Odisha Council of Sports
- (r) Rule means and includes the memorandum of association and Rules of the Odisha Athletics Association and any laws framed there under.

Art.3

Power:

Without prejudice to the aims and objects of the Association as defined in the Memorandum, the Association shall have power to do all such act as shall be deemed to be conducive to the attainment of the aforesaid objects.

Art.4

Composition:

The Association shall consist of organizations or institutions as may be having become affiliated thereto under its Rules.

Art.5

Members:

There shall be the following classes of members.

- (1) District Athletics Association controlling the Sports & Games at the district level.
Sports bodies or Association sponsored relating to State/Central Government undertakings or belonging areas of special nature and status.
- (2) Odisha Police
- (3) Rourkela Steel Plant
- (4) Post & BSNL Odisha
- (5) All Universities within Odisha
- (6) Ex-officio Members
 - (i) D.G. Police, Odisha
 - (ii) D.P.I. (Higher Education) Odisha
 - (iii) Odisha Council of Sports
 - (iv) Odisha Olympic Association

Art.6

Affiliation :

- (a) Application for affiliation from a District Athletics Association / Department shall be submitted to the Honorary Secretary along with a list of its office bearers for the current tenure along with the prescribed admission fees.
- (b) The Honorary Secretary shall place before the Executive Council such applications for approval. The Executive Council may reject any application for affiliation without assigning any reason there to. In case of rejection of an application for affiliation, the fees deposited shall be refunded to the party concerned

Fees:

- (1) Annual subscription of Affiliation fee shall be Rs. 1000/- for District Athletics Associations
- (2) Affiliated Universities, Post & VSNL Sports Council Board and other institutions the annual subscription is Rs. 1000/-

Art.7

Date of Payment:

Annual affiliation fee shall become due and payable by 30th April of each year.

Art.8

Default and Disqualifications:

Members failing to pay their dues as mentioned in Article 7 shall be liable to forfeiture of the Membership.

Art.9

Right and Privilege of Members:

Subject to the provision of Articles 7 & 8 the members shall have their right to vote in General Body meeting and become a candidate.

Art.10

OFFICE BEARERS

- (a) President
- (b) Five Vice-Presidents
- (c) One Hony. Secretary
- (d) Two Hony. Joint Secretaries
- (e) One Hony. Assistant Secretary
- (f) One Hony. Treasurer

Composition of Executive Council:

- (a) All the Office Bearers
- (b) Eleven Executive members (Chairman of the Committees)
- (c) D.G. of Police, Odisha or his nominee
- (d) D.P.I. Higher Education or his nominee
- (e) Secretary Odisha Council of Sports or his nominee
- (f) Hony. General Secretary Odisha Olympic or his nominee
- (g) Two more members to be nominated by the executive Committee, which will include former outstanding International Athletes of the State/ Coach/Sports Administrators

Art.11

Term of Office:

The Council and all committees constituted by the General Body shall be for four years and continue to hold office until a new council and committee be duly constituted by the General Body

The office bearer and member of the council shall fall vacant

- (1) Due to resignation addressed to Hony. Secretary (incase of secretary addressed to the Hony. President)
- (2) Misconduct
- (3) If a member ceases to be a member of his parent Association or his parent Association ceases to be a member of the association
- (4) If a member absents himself from 3 consecutive meetings of the council.

The 3 and 4 mentioned above shall not be applied to the office bearers.

Art.12

Vacancies:

- (1) For office bears vacancies shall be filled up by election in the General Body
- (2) For members of the council, the Executive body shall accept and will fill up the vacancies from the members of the General Body.

Art.13

Meeting:

For Annual General Body meeting clear 21 days notice to be served to its members which shall be sent by under certificate of posting/Courier

- (a) Confirmation of the proceedings of the last meeting
- (b) Consideration and adoption of Annual report of the Hony. Secretary
- (c) Consideration and adoption of Auditor's statement of accounts with modification if any
- (d) Approval of Budget
- (e) Appointment of Auditor
- (f) Amendment(s) to the Constitution(if any)
- (g) Election of the office bearers and members of the council and committees subject to Article 11.

Special General Body meeting:

A special General Body meeting can be convened at any time by the order of the President or may be convened by the Secretary or decision of the Council clear 7 days notice to its members for the requisition meeting.

Art.14

Council Meeting:

The meeting of the Council may be convened at any time by the Hony. Secretary

Art.15

Requisition Meeting:

Requisition meeting of the General Body or Council shall be called by the members signed by not less than one-third of the total members. On receipt of this notice the Hony. Secretary shall convene the meeting within 15 days from receipt of the notice.

Art.16

Representation in the Assembly:

- | | | | |
|-----|---|---|----------------|
| (1) | All District Athletics Associations | - | 3 members each |
| (2) | State/Central Govt. under taking
Post & BSNL | - | 1 member each |
| (3) | D.G. Police, Odisha | - | 1 member each |
| (4) | D.P.I. Higher Education | - | 1 member each |
| (5) | Odisha Council of Sports | - | 1 member each |
| (6) | Rourkela Steel Plant | - | 1 member each |
| (7) | Odisha Olympic Association | - | 1 member each |

Name of the representative of the affiliated units must reach the Secretary on or before 30th April of the year. All correspondences will be made by the Secretary of the affiliated unit.

Art.17

Election:

- (a) Elections shall be held once in four years at the Annual General Meeting (Meeting of the General Body) to elect the Office Bearer, Executive Council from amongst the representatives of the members.
- (b) All nominations for office bearers and Executive members with the consent of the Candidate should reach the State Association office seven days before the election which shall be proposed and seconded by the eligible members
- (c) The President/Secretary, in consultation with executive committee members, will appoint the returning officer for the election.

- (d) The Scrutiny of the nominations will be done on subsequent day.
- (e) Nomination can be withdrawn two days prior to the Election. List needs to be sent to all members by mail. Election will be done by secret ballot.
- (f) A notice in this regard to be sent to AFI office for information and necessary action at least 15 days before the meeting, requesting to nominate an observer for the Elections.
- (g) Observer from AFI shall be mandatory for conducting the Election of State. List of affiliated units/members along with electoral list has to be sent to AFI office at least seven days before the meeting.
- (h) For all posts, one proposer and one seconder from amongst authorized representative of member unit will be required.

Art.18

Voting:

Voting shall be by secret ballot

Art.19

Quorum:

At least 15 members presence required for the General Body meeting and 7 members required for the Council Meeting.

Art.20

Committee:

There shall be Selection Committee and Coaching Committee besides any other committee required by the General Body for specific purpose

Art.21

Power and Duties:

A. OF THE GENERAL BODY

1. To formulate the policy of the Association and the principles on which it shall be carried out.
2. To carry into effect the objects of the Association
3. To hold election of office bearers, the Executive Council and the Committees every four year in accordance with the rule of Constitution.
4. To admit membership of any organization eligible for affiliation under the Constitution.
5. To impose or enforce penalties for any violation of the rules and the by-laws of the Association.
6. To appoint auditors to examine and certify the Balance Sheet of the Association annually.
7. To consider and to adopt the annual reports, statement of accounts and sanction the budget estimates of the Association.
8. To be the sole official Organization in complete and sole charge of all Athletics matters in the State.
9. To institute, locate, conduct and manage all competitions proposed for the selection of State's Athletics Contingent for the National Level Meets.
10. State Athletics Association must conduct Championships in their State for seniors, juniors including the State Cross Country Championships with the use of Electronic gadgets as per the slot given by the Federation & send their team for participation in National Competitions.
11. To convene State Athletics Championships.
12. To appoint Sub-Committees as and when necessary.

13. To appoint Selection Committee to select State Athletics team and officials.
14. To recognize and register all state records in track and field events.
15. To organize Athletics training camps and coaching clinics independently or in co-operation and collaboration with the affiliated/recognized units.
16. To amend the Constitution when considered necessary with the prior approval of AFI or when directed by AFI.
17. To maintain the record of elected office bearers.
18. To explain and interpret the rules & regulations of the Association and to give decision on any point not covered by them.
19. To retain affiliation with the AFI and OOA
20. To take disciplinary action against any member of its representative for misbehavior or any other undesirable activity bringing discredit to the state or to the AFI.
21. To have powers to frame by-laws and rules which are not inconsistent with the Constitution.
22. To have power to suspend any member or any athlete from taking part in the State Competitions.
23. To exercise such other power and perform all other duties as are incidental and to relate to the aims and objectives of the Association mentioned in the Memorandum of Association.
24. To take decision regarding continuing/discontinuing of its affiliation with any other body.
25. To ensure that the Policies and Programmes of AFI to be implemented.

B. OF THE EXECUTIVE COUNCIL

The Executive Council shall have the following powers:-

1. To carry out the objectives of the Association specified in the Memorandum of Association.
2. To conduct the General Meeting and the direction of the Association during the interval between meetings of the assembly and duly report all the decisions and actions to the assembly for its approval.
3. To manage, supervise and administer the funds of the Association.
4. To recommend the house to provide the membership to organizations eligible under the Constitution.
5. To initiate and recommend to the General Assembly schemes for promotion and development of Athletics in the State.
6. To decide the cases of indiscipline, misconduct, protest, breaches of regulations and impose suitable penalties against individuals where necessary, subject to his right to appeal to the General Assembly.
7. To approve disciplinary action and hear appeals against such actions taken by subordinate bodies.
8. To fill in Vacancy in the Executive Council.
9. To appoint special committees for specific functions/duties and to appoint officers, clerks & other staff and to define their functions/duties and to suspend or dismiss them or dispense with their services as

occasion may require and fix their salaries, remuneration, allowances and other privileges.

10. To nominate the Hony. Secretary or any other member or members to act on behalf with full authority to sign any deed or document or to give valid and effectual discharge as all the members of the Executive Council have been acting jointly.

Art.22

Power and Function:

(a) Hony. President:-

He shall be the head of the Association and preside over all the meetings. He shall guide the Association in all activities. He shall exercise superintendence over the members of the Executive Council and other committees in their discharge of their duties. He shall have overall powers of supervision over the working of the Association and its efficient administration.

(b) Hony. Vice-President:-

The senior Vice-President shall preside over all the meetings in the absence of the President as Chairman

(c) Hony. Secretary:-

1. Shall be the Executive Head of the Association and shall be responsible for carrying out all decisions of the Assembly, Council and Committees
2. To convene all meetings and conduct all correspondences and in-charge of all records, documents, properties of the Association and shall preserve them in order

3. Transact all official business of the Association
4. Collect or cause to be collected all subscription and donations pass all bills for payment and prepare annual report to be placed before the Council and General Body
5. Responsible for all financial matters of the Association
6. Any other matter(s) whenever required for carrying out the object of the Association

(d) Hony. Joint Secretary:-

To help the secretary as and when required

(e) Hony. Asst. Secretary:-

To help the secretary as and when required

(f) Hony. Treasurer:-

1. The treasurer, subject to general Control and direction of the Hony. Secretary and Council shall prepare the budget, annual accounts and get it audited to be placed before the Council and Assembly
2. To make all payments and deposit all funds in Bank
3. In case he fails to discharge his duties the Hony. Secretary shall take the help of any one of the Vice-Presidents to perform the duties of the Treasurer to be approved by the Assembly later.

(g) RESPONSIBILITIES OF MEMBERS

1. All affiliated/recognized members of the Association shall adopt all the Rules & Regulations concerning Athletics activities in the Constitution. They shall be

responsible for conducting Athletics competitions & complete activities every year as defined from time to time.

2. Any penalty imposed on any affiliated/recognized member of the Association or any of its members for any infraction of the principles set forth in its rules, regulation and bye-laws shall be honoured by other affiliated Members.
3. If any District Unit/ Department Unit affiliated to recognized by the Association, fails to conduct the Activities/Athletics meets within the period allotted such Districts/Departmental units will be liable for dis-affiliation/de-recognition without serving any notice.

(h) SUSPENSION AND REINSTATEMENT

1. The Executive Council shall have power to suspend any unit/member or athlete from State or National Level Competition for so long as shall be stated in its decision, which later on had to be ratified by the General Body.
2. On the recommendation of any member, the General Assembly may reinstate any athlete who by reason of any infringement of the AFI rules has been declared ineligible to take part in competitions under AFI rules.

(i) AMENDMENT OF MEMORANDUM, RULES AND BYE-LAWS

1. The General Assembly shall have power to alter, extend or abridge the purpose which the Association is established as

stated in the Memorandum of Association in the manner provided for in the Societies Registration Act.

2. No amendment shall be made to these rules except at the Annual or Special General Meetings of the Assembly and unless supported by two-third of the representatives present and voting. The Bye-Laws can be amended at a meeting of the council convened for the purpose.
3. Association will also abide by the changes, if any, made in the AFI Constitution from time to time.

(j) DISPUTES

All unresolved disputes arising in the Association will be sent to AFI Arbitration Commission.

(k) CODE OF CONDUCT

1. If any athlete/official misbehaves with any authority including any Sports Official, Coaches, Technical Officials, Members of State/AFI he/she is liable to face disciplinary action.
2. Any type of misconduct by an athlete during coaching camps and Competitions etc. will make him/her liable to disciplinary action.
3. Athletes have to respect the State/AFI Constitution & all directions given by the Association including the rules & regulations of the AFI.
4. No athlete will go to the Press/any Outside Organization/ any individual in case of any complaint/grievance about the Athletics activities/Association activities of the coaches and other matters concerning Athletics.

5. Before going to the Press, athletes will have to give in writing their complaints/grievances, if any to the Hony. Secretary who in consultation with the President has to take appropriate action within 30 days. They can go to the press if no action is taken by Secretary/President.

In case of violation of any of the above, Disciplinary/Committee will take appropriate action which need to be ratified by Executive Committee.

Art.23

Banking accounts:

Accounts shall be opened in the name of the association and shall be operated by the Hony Secretary and the Treasurer. In case the Treasurer fails to discharge his duties as mentioned in Article 22 (f) 3 of this Constitution any one of the Vice-President shall operate the banking account with the Hony. Secretary to be approved by the General Body later

Art.24

Interpretation:

The general assembly is the supreme authority for interpretation of these Rules by-law and regulations made there under

Art.25

- (1)** The association shall have the power to alter extend or abridge the purpose for which it is established as stated in the memorandum of the Association in the manner provided in the Societies Registration Act.
- (2)** The rules of the association can be amended, replaced added on or altered in the General Body meeting by

majority at least 3/5 of the members present in person and entitled to vote.

Art.26

Residuary Power:

Any matter not covered by the Rules shall be dealt with by the Council to be approved by the General Assembly later

Art.27

Force of the bye-laws:

The bye-laws and regulations if any shall have the same force as of the rules of the Constitution

Art.28

Suite by & against the Association:

The Association shall sue or be sued in the name of the Hony. Secretary of the Association

All legal matters should be guided under the Societies Registration Act XXI-1860 with amendment of 1969

Art.29

Commencement of Constitutions:

All the articles of the Constitution shall come into force on the 1st day of April 1988

Art.30

Transactional Provision:

- (1) All the procedures, manners which were being followed by the Odisha Olympic Association in the sphere of Athletics will be honoured. All the units taking part in the Athletics conducted by the Odisha Olympic Association shall automatically be taken as affiliated units of this Association. All records properties related to Athletics should be considered as the properties of this Association.

- (2) As was being followed for several years the Association should enjoy all the facilities of the Olympic Association at Barabati Stadium.
- (3) The first Assembly of the Association under this constitution will be formed at a meeting to called within six months from the commencement of this constitution or by the 31st July 1988

Art.31

General character of Association:

The Association is a permanent organization and retaining the national character. It is devoted to the athletes of the state. It is independent autonomous and free from political, religious or commercial influences

Art.32

Applicability of Societies Registration Act:

The provision of the Societies of Registration Act 1860 will be applicable to the Association

Audit:

The funds of the Association shall be audited by a qualified auditor/ Government Auditor annually

Dissolution:

After dissolution of the Association the funds and properties of the association shall be handed over to a similar type of Registered Association or to government after clearing its debits and liabilities.

